

CUMULATIVE LOG FOR PRACTICUM/INTERNSHIP HOURS

Week of: <i>mm/dd-dd/yy</i>	Direct Cumulative Hours	Indirect Cumulative Hours
Total:		

Student Counselor Signature:	
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Instructions

This form is to be completed and turned in at the end of the semester. It will be signed by the student counselor only. This form then becomes the record that LCU maintains for your client contact and supervision hours. The log will be submitted to your Instructor. You should also keep a copy for your records.

A cumulative log totals hours across all sites each week - a cumulative total of hours. You will need to list a total number of hours earned in each weeks' line, and then a grand total at the end.

Example:

Site A= LCU Site B=Counseling Center

Week 01 mm/dd-dd/yy: Site A total direct + Site B total direct = "Direct Cumulative Hours"

Site A total indirect + Site B total indirect = "Indirect Cumulative Hours"

And repeat each week. At the end of the log, you will have Total Hours section where you will add all of your Direct Cumulative Hours together and then all of your Indirect Cumulative Hours together.

Please upload your cumulative log form in the designated spot in your Moodle course (in the last week of the course).