

# Background Check Disclosure

For the benefit of Lubbock Christian University (LCU), and the Department of Psychology and Counseling, the Clinical Mental Health Counseling (CMHC) program has a policy of performing admission background screening on all applicants as a condition of admission. This policy is an ethical practice that protects everyone by helping to promote the development of safe and profitable mental health professionals. All pre-admission inquiries are limited to information that affects performance and eligibility in the mental health field. It is conducted in accordance with applicable federal and state laws, including the Fair Credit Reporting Act (FCRA). The screening will be conducted by ScreeningOne, Inc., an outside agency. LCU may obtain an investigative consumer report on you as an applicant or during the course of your academic career within the CMHC program.

1. The report consists of information deemed to have a bearing on job performance, and may include information from public and private sources, public records, former employers, and references. The scope of the report may include information concerning driving record, civil and criminal court records, worker's compensation records, education, credentials, identity, past addresses, social security number, previous employment, and personal references.
2. The report may also include reference checks from former employers, co-workers, or other references. Any past employment reference check is limited to job-related information. These are known as "investigative consumer reports." This type of report is legally defined as a report based upon interviews that may contain information relating to my character, general reputation, personal characteristics, or mode of living. You have the right to request additional disclosures of the nature and scope of the investigation and a statement of your rights. To receive this information or inspect any files concerning such a report or to determine if a report on you has been requested, you may contact LCU or ScreeningOne, Inc. at (888) 327-6511, or at 2233 W. 190th Street, Torrance, CA 90504.
3. In using a report for admission purposes, before taking any adverse action based in whole, or in part on the report, the person intending to take such adverse action shall provide to the applicant/consumer to whom the report relates a copy of the report and a description in writing of the rights of the consumer under the title, as prescribed by the Consumer Financial Protection Bureau.

I, \_\_\_\_\_, hereby consent and authorize LCU, the Department of Psychology and Counseling, and/or ScreeningOne, Inc. on the university's behalf, to prepare each report as defined above for admission purposes before class enrollment or anytime after courses have begun.

## Name

First

Middle

Last

## Signature

## Date

6/2/2018