**YOUTH MINISTRY INTERN JOB DESCRIPTION** UNIVERSITY CHURCH OF CHRIST

**Requirements**

* **Spirituality** – All UCC Youth Interns should not only see themselves as spiritual mentors for teenagers, but as living examples for what a Christian life should be. The Interns will always be expected to demonstrate the highest level of integrity at all times, whether on the clock as an employee or in their personal lives. (Titus 2:7-8)
* **Education** – All applicants should have completed their sophomore year in college.
* **Transportation** – Every Intern should have access to some form of transportation.
* **Housing** – Interns with their own housing are preferred.
* **Self-Motivation** – Besides providing crucial assistance to the UCC Youth Ministry, the main goal for an internship is to develop and refine your own ministry and professional skills to prepare you to do it on your own. The best interns are self-motivated by their desire to learn and experience.

**Job Objective**

* The objective for all Youth Interns is to serve, lead, teach, mentor, and motivate the youth at UCC as they develop their faith alongside each other, growing as an individual and as a group.
* Interns will also be given a well-rounded, “hands on” practical experience in all areas of Youth Ministry.
* Developing personal, Christ-centered relationships with the youth at UCC is critical to the role of an effective youth intern. It is critical to understand that there is a fine line between being a “buddy” and serving as a spiritual mentor. It will be expected that any youth intern will spend the majority of their time developing spiritual mentor relationships.

**Organization**

* The Youth Interns will work under the direct supervision of Michael Santiago, the Youth Minister. If any issues arise from working with Michael that cannot be resolved, they may be brought to Kris Southward, the elder on the Youth Ministry.
* The Youth Intern will function as, and be treated as, a staff member of UCC and as such should remember that he or she represents both God and UCC at all times.

**Collaboration**

* The intern will be given opportunities towards brainstorming and activating his or her own ideas with regard to the youth ministry at UCC under the direction of the youth minister.

**Weekly Responsibilities**

*Specific responsibilities in this category will be determined based upon an intern’s God- given skills, interests, and talents.*

* Assist in the organization, preparation, and execution of all activities in the summer months, including service days,
* The Intern will be responsible for lifting up by name one grade level per week in prayer about specific needs.
* Helping plan and teach class for the Middle School and/or High School group on Sundays and Wednesdays and a small group time during the week. The teaching load will not exceed two lessons per week.
* Attend weekly meetings/planning sessions with Youth Minister.
* Assist in youth ministry communication via texting, email, and social media.
* Gain practical experience in counseling youth as situations come up during personal interactions. This is done in conjunction with the youth minister.

**Compensation and Time**

* The salary for the Youth Intern is $300.00 per week.
* An expense account of $25 will be available each week to reimburse the intern for various activities with teens (i.e. dinner, bowling, movies, etc.).
* The internship will be ten weeks long from June 1 until August 10.
* Due to the short nature of this position, time off is limited. Emergency situations will be dealt with on an individual basis.
* Normal days off will be Friday and Saturday when youth functions are not scheduled for those days. Sundays may not be taken off during this period of time.

**Relationships**

* While a youth ministry intern is expected to form deep relationships with the teens, it is important that the intern recognize the role to with they have been called and conduct themselves in such a way as to establish a relationship as a spiritual mentor rather than a peer. Thus an intern may under no circumstances become involved in a dating relationship with any youth group member. It is recommended that interns never give rides to members of the opposite sex and avoid activities or circumstances that would place them in a one on one setting with members of the opposite sex. It is important that the intern conduct themselves in such a way as to constantly bring honor to God as well as to never call into question their integrity or motivation.