

# Lubbock Christian University

## Destination LCU Reimbursement Application

Student Name \_\_\_\_\_ Date of Campus Visit \_\_\_\_\_

Student Permanent Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Student Email Address \_\_\_\_\_ Parent Email Address \_\_\_\_\_

Total Travel Expenses (for student only) \$ \_\_\_\_\_

Admissions Advisor \_\_\_\_\_

Please note the following criteria for CU Travel Reimbursement:

- If you live 150-349 miles from LCU, you are eligible for up to \$100 in travel expenses reimbursement.
- If you live 350 miles or more from LCU, you are eligible for up to \$350 in travel expenses reimbursement.
- Students visiting campus from Alaska and Hawaii are eligible for additional reimbursement. The amount of reimbursement is determined by the Vice President of Enrollment Management or Director of Admissions.
- Reimbursement is available to incoming freshmen and transfer students who have applied to LCU.
- Students can receive reimbursement for one campus visit on Chap Preview Day or Big Blue Visit Day.
- Visits other than Chap Preview Day or Big Blue Visit Days may be considered for approval by the Vice President of Enrollment Management or Director of Admissions.
- Eligible expenses include one standard hotel room for one night and economy travel by plane, bus, or car. Based on Google Maps data, travel by car mileage will be reimbursed at .40 per mile.
- Attach original itemized receipts to this form and make copies for your records.
- Recruited athletes are not eligible for the travel reimbursement program.
- Travel reimbursement funds are limited and are available on a first-come, first-served basis.

I have read and understand the eligibility requirements for LCU Travel Reimbursement.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

Submit this form, and original itemized receipts to the office of Admissions, located in the Cardwell Welcome Center.

To submit by mail, send to: Lubbock Christian University  
Office of Admissions  
5601 19<sup>th</sup> Street  
Lubbock, TX 79407