



OPEN POSITION

Chief Financial Officer

LUBBOCK CHRISTIAN UNIVERSITY



ABOUT LUBBOCK CHRISTIAN UNIVERSITY

Lubbock Christian University (LCU) was founded in 1957 by members of the Churches of Christ who came together to establish a Christian university on the South Plains of Texas for the purpose of preparing and equipping students for lives of Christian service. LCU is committed to continuing to walk with, to serve, and to be sustained by that fellowship. They welcome and embrace all students who come to the University from different faith backgrounds and perspectives, each of them a precious creation of God. As part of a tradition that grew out of a deep commitment to Christian unity and the renewing power of the Word, the hope and prayer is that the University will be a force for reconciliation, consistent with the best instincts of its heritage.

Mission: Lubbock Christian University is a Christ-centered, academic community of learners, transforming the hearts, minds, and hands of students for lives of purpose and service.

Vision: Lubbock Christian University will be a leading Christian university, known for its academic excellence and its commitment to faith that seeks understanding, where wisdom is pursued, vocation is discerned, and service is fostered.

Values: We will be authentically Christ-centered, guided by our faith in Jesus in every dimension of our life as a community of higher learning.

- We are committed to students, providing a transformative educational experience.
- We are scholars and co-discoverers, guided by Christian wisdom while aggressively seeking the truth in every discipline.
- We are a welcoming community, embodying a spirit of hospitality in every aspect of our lives together
- We are thoughtfully engaged, serving as agents, models, and witnesses of the Kingdom of God in our families, churches, and communities.
- We practice the highest standards of excellence, “working with all of our hearts as working for the Lord,” and glorifying God in all we do.
- We act with integrity, discerning right from wrong, telling the truth, and keeping our commitments.
- We treat others with dignity and respect, valuing each person as one made in God’s image.



ACADEMICS

Lubbock Christian University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award Associate's degrees, Bachelor's degrees and Master's degrees. LCU offers 61 undergraduate majors and 19 graduate degrees.

SCHOOLS AND COLLEGES

[J.E. and Eileen Hancock College of Liberal Arts and Education](#)

[B. Ward Lane College of Professional Studies](#)

[School of Business](#)

[School of Education](#)

[Alfred and Patricia Smith College of Biblical Studies](#)

[Honors College](#)



STUDENT LIFE

LCU may be a small school, but students live large. They feel the strong sense of community and the welcoming atmosphere from the first time they set foot on campus. Students can choose from more than 25 student organizations and more than 13 intramural sports. They can keep fit at the Rhodes Perrin Rec Center, the newly-renovated 70,000-square-foot recreation facility, cheer on the Chaps or Lady Chaps (including LCU's 2008 national champion women's softball team, 2009 national champion baseball team, and three-time, back-to-back defending national champion women's basketball team). Students can also travel the world through study abroad programs and take part in a student-led Spring Break campaign offered across the country and around the world.

[Organizations](#)

[Campus Life](#)



ATHLETICS

After competing for years with much success and 14 national championships at the NAIA level, Lubbock Christian University transitioned to Division II in 2015 and the women's basketball team promptly won the 2016 national championship in their first full season in Division II. They were champions again in 2019 and for the third time this spring. The 2019 team also had the second-highest GPA (3.77) in all of Division II, and the 2021 team had a combined GPA of 3.82 as of December. This is what it means to be a student-athlete at LCU and Chaparral fans can take much pride in the values and competitiveness of LCU athletics.

Men's Sports

Baseball
Basketball
Cross Country
Golf
Soccer
Track & Field

Women's Sports

Basketball
Cheerleading
Cross Country
Golf
Soccer
Softball
Volleyball
Track & Field





THE OPPORTUNITY

Preferred Qualities and Qualifications

Lubbock Christian University seeks a visionary leader who will champion its mission to transform the hearts, minds, and hands of students for lives of service and purpose.

Reporting directly to the President, the Chief Financial Officer will lead all financial operations of the institution, including the development of short and long-term financial and operational strategies to meet the challenging trends in higher education. Serving as a member of the Senior Leadership Team, he or she will assist the President in the active management of the institution and perform specific duties as prescribed by the President or the Board of Trustees. System responsibilities include budgeting, accounting, and reporting for all operations; information technology and the institution's ERP system; investment of operating and endowment funds; and capital projects and maintenance programs.

The institution includes three colleges and two schools with an enrollment in 2020 of 1664 truly exceptional students, with 15% of the student body who are full time students in the Honors College. Central to the university are genuinely dedicated faculty and staff who consider themselves co-discoverers—committed to creating a lasting impact beyond the campus.

Primary and Essential Functions

Lead day-to-day business operations and evaluate resource allocation alternatives, ensuring the President is appropriately informed on all financial matters.

Provide leadership to the financial and business operations of Lubbock Christian University including forecasting, strategic planning, asset and risk management, maintaining and improving banking and treasury relationships, financial statement preparation, insurance programs, reporting compliance, internal controls and investment management.

THE OPPORTUNITY

Major Duties

- Participate in the development of the University's strategic plans, programs, and initiatives projecting expected outcomes, financially and operationally.
- Serve as the primary contact for the Resource and Investment Committee of the Board, ensuring Board authorizations are received as needed. Examples include Annual Budget approvals, Tuition increases, asset sales, and audit results.
- Oversees the University's system of accounts and records on all University transactions and assets, ensuring control systems, planning tools and reporting mechanisms are in place to maintain accurate and healthy financial outcomes.
- Coordinates and directs the preparation of the budget, financial and cash forecasts.
- Furnishes internal and external reports as necessary, but more broadly providing the organization and its management with necessary financial and operating information.
- Establishes major economic objectives and policies for the institution and prepares reports that outline the University's financial position in the areas of income, expenses and earnings based on past, present and future operations.
- Among the duties of this position are management reporting and policy making as it pertains to Accounting, Student Business Office, ChapStore, Post Office, Payroll and Human Resources, and Risk Management/Real Estate.
- In cooperation with Admissions and Financial Aid, maintain standards and procedures governing financial relations with students for the payment of tuition and other charges, including student loans, scholarships, and deferred payments.
- Provides technical and analytical guidance in identifying and solving problems.
- Prepares regular financial statements for the University and assists in the external audit.
- Effectively monitor the performance of external investment managers and provide institutional leadership for growing the Universities investments.
- Approval authority for extending an offer of employment, may advise in decisions determining terminations and makes recommendations for promotions, reassignments or pay increases within the area of Financial Affairs.
- Assumes other special activities and responsibilities as required.



BY THE NUMBERS

13:1

STUDENT/FACULTY
RATIO

1,664

STUDENT BODY

61/19

UNDERGRADUATE/
GRADUATE DEGREES

15

% OF FULL-TIME
STUDENTS IN
HONORS COLLEGE

17

NATIONAL
CHAMPIONSHIPS

THE OPPORTUNITY

Required Knowledge, Skills and Abilities

- An abiding personal faith in Jesus Christ, active church membership and personal alignment with LCU's theological convictions.
- Demonstrated leadership ability, confidence, interpersonal skills, and executive presence - with the ability to motivate and inspire outstanding results from staff.
- Experience in higher education is a plus or alternative experience in a dynamic industry which required collaborative decision making.
- In-depth knowledge of principles and practices related to financial management.
- Exceptional aptitude for financial analysis, management, accounting, auditing, analytics.
- Skill in organizing resources and establishing priorities to execute multiple complex tasks simultaneously.
- Knowledge of Dynamics 365 or other automated accounting system
- Ability to get along well with diverse personalities, establishing and maintaining effective working relations with University employees and students.
- Ability to exercise tact, establish credibility and be decisive.
- Ability to balance business considerations and willingness to uphold recommended procedures in support of the University's core values and priorities.
- Skill in training, assigning and supervising the work of others.
- Outstanding written and verbal communication skills
- Ability to maintain a high level of confidentiality is essential.
- Willingness to travel on behalf of the University.

Education and Experience

Minimum of Bachelor's degree, preferably in Finance, Business Administration, Accounting or Economics. CPA preferred.

Two (2) years recent experience as a Controller or a minimum of five (5) years of experience that is directly related to the specified duties and responsibilities gained through increasingly responsible positions within planning and management of financial operations.





APPLICATIONS

Although applications will be accepted until the time that a new CFO is appointed, candidates should submit application materials consisting of a resume and a letter of interest addressed to the Lubbock Christian University CFO Search Committee by May 20, 2021, for most favorable consideration. Expressions of interest and applications should be submitted to LCU-CFOsearch@LCU.edu. Confidential inquiries and questions concerning this search may be directed to:

LCU-CFO Search Committee

c/o Brenda Lowe

Lubbock Christian University

5601 19th Street

Lubbock, Texas 79407

Email: LCU-CFOsearch@LCU.edu

Ph: 806-720-7307