**Lubbock Christian University**

**Student Development Board**

**Policies and Guidelines**

**MISSION:**

It is the mission of the Lubbock Christian University Student Development Board to provide, as part of a Christ-centered institution of higher learning, opportunities for students to obtain real world experience and gain community exposure for students attending Lubbock Christian University.

**STUDENT DEVELOPMENT BOARD MEMBERSHIP:**

The student Development Board is comprised of the following individuals:

● Coaches/mentors appointed by the Vice President of University Advancement

● Eight (8) students from the LCU student body who are nominated by their Deans / Departments

**TERM:**

Student members of the board will serve on the Board for a period of one academic year, which will be the student’s junior academic year, with scholarships being awarded in the student’s senior academic year.

**SCOPE:**

Students serving on the Student Development Board will be selected from all academic departments. Deans and departmental chairs will recommend one student from each department for the interview process. An interview process, directed by the University Advancement Office, will be conducted to select the eight (8) student representatives.

**QUALIFICATION GUIDELINES:**

Once a student is selected to the board, they will work with the Department Chair/Department/Dean in a collaborative process to identify the highest priority financial need for the department. During the student’s service on the board, the student will be required to plan, write, and present a proposal to local businesses requesting funding for the selected departmental project/projects.

As part of the proposal writing process, the student will research the selected project, identify and research the local business to which the proposal will be given – identifying company management, company primary business or service provided, company history, etc. and write a practice proposal. The practice proposal will be refined throughout the student’s service on the board and a final proposal prepared prior to presentation to the selected local business.

During the year students serve on the Student Development Board the student, with oversight from a Board member mentor, will make a presentation of their proposal to a selected local business. Students will interact with company management to present their proposal for a financial gift, overcome any objections, and ultimately obtain buy-in from the company management or decision maker.

As Student Development Board members, students are required to attend one meeting of the Board per month and any additional meetings as needed to complete objectives. Two (2) excused absences will be tolerated, however if a student board member exceeds two (2) absences then scholarship funding may not be awarded.

**SCHOLARSHIP AWARD:**

The amount of the scholarship award will be $1,500 per academic year or $750.00 per academic semester. All scholarships will be awarded during the student’s following year of SDB service at Lubbock Christian University. If the student fails to comply with any of the qualification guidelines set forth in the Student Development Board Policies and Guidelines, the scholarship award will not be granted.

Awarding of the scholarship does not depend on acceptance of the proposal. The primary goal is training the student in the planning and execution of the plan, thereby giving the student real-world experience in the development/fund raising process. The process also serves to increase LCU student’s visibility in the local Lubbock business community.

**ACCEPTANCE:**

The Student Development Board Policies and Guidelines have been reviewed and accepted by the LCU President, Deans, and LCU University Advancement and approved on June 20, 2014.

**I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, agree to the guidelines set forth for the LCU Student Development Board. I agree that punctuality, professionalism, and presentation will be the factors in which my scholarship will be determined at LCU.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student Signature Date**