



Opportunity Tribe Intern Job Description

Click link for online application:

https://docs.google.com/forms/d/e/1FAIpQLSdInDA-hqLKoiXjCQ8UR_qGOnt5VWYUrfEm4tQf9iKCxDf9g/viewform

Job Objectives:

- *All Summer Interns will work together with our Opportunity Tribe staff to create a positive, fun summer for at-risk kids through Fun Academy and Op Camp!
- *Each intern will get hands-on, practical experience in planning and organizing camps, as well as experience teaching, leading and mentoring our unique group of students.
- *Interns will work together with staff, other interns and volunteers as a cooperative team.

Requirements:

- *Each intern must have a personal and growing faith in Jesus Christ. All Op Tribe interns should see themselves not just as mentors for youth, but as living examples of what living for Christ is like.
- *Interns must be willing to submit to authority and follow all Op Tribe rules, even if you do not agree with them. You are expected to guide high school staff and campers to do the same.
- *Valid driver's license and access to a vehicle. Please let us know if this presents a challenge.
- *Be actively involved in your local church.
- *Complete and pass a background check and safety training.

Responsibilities:

- *Attend Intern Retreat (during the work week, but includes overnight). This retreat is usually in Brownwood, Texas. Meals and transportation will be provided or reimbursed. Attendance is not MANDATORY, but is very helpful
- *Assist in communication with campers, counselors and adult volunteers, including phone calls, texts, emails and mailings.
- *Assist in administrative tasks in preparation for Fun Academy and Op Camp. This may include: data entry, making nametags, scripture cards, notebooks, etc.
- *Participate in weekly leadership meetings and assignments given by directors.

FUN ACADEMY:

- *Help plan, organize and execute the 6 weeks of Fun Academy. This will include leading a small group of students, reading to them, leading Jesus time, teaching classes, and transporting children to and from Fun Academy.
- *Read books and articles assigned by the Fun Academy Director.
- *Lead a Fun Academy/Club Read group. This is a group of 5-8 children. You will lead a morning group and an afternoon group--same kids all summer.
- *Drive participants to and from Fun Academy as needed.

OP CAMP & TRANSITION CAMP (June 25-June 30):

- *Help make camp and every day amazingly fun and filled with God's Spirit! Mentor high school counselors and provide support for them.
- *Help plan and execute various events in preparation: Swim Party, Saturday Home Visit Blitz, big staff meetings.
- *Help plan and execute morning Flagpole time, recreation activities, and evening activities.
- *Support the Camp Director as needs and tasks arise.
- *Be prepared to share your story with the group during a Forest Walk.

Standards of Behavior:

- *While an Opportunity Tribe intern is expected to form positive relationships with the participants and volunteers, it is important that the intern recognize the role to which they have been called. You are a spiritual mentor rather than a peer or buddy to our campers. A few guidelines will help:
 - *An intern will not date or develop a romantic (or even flirtatious) relationship with a camper or high school volunteer.
 - *Interns are not to give individual rides to members of the opposite sex and will avoid circumstances that would place them in a one-on-one setting with members of the opposite sex.
 - *It is important that the intern conduct themselves in a way that will bring honor to God as well as to never call into question their integrity or motivation.

Because you model Christ to our youth, we ask all of our interns to:

- *Be flexible, have a positive attitude, work through conflict in a Christ-like way.
- *Treat each child as a valued, important child of God Himself. Respect and honor them.
- *Commit to honoring God with your language. You will be speaking to our students, parents, volunteers, staff and everyone you come in contact with the utmost respect and reverence as a Christian. Colossians 4:6 says, "Let your conversation be always full of grace, seasoned with salt..."

- *Do everything without grumbling or complaining. Maintaining a spirit of cooperation and unity is extremely important.
- *Treat other staff as comrades, never as enemies.
- *Honor God through your use of social media.
- *Dress modestly and appropriately, following the Op Camp dress code at the very least.
- *Strive to live by the Spirit, evidenced by love, joy, peace, patience, kindness, goodness, gentleness, faithfulness and self-control.
- *Commit to refrain from activities that could cause a young person to stumble such as: abusing prescription drugs, consuming alcohol, tobacco or illegal drugs, or engaging in gambling of any type.
- *Commit to sexual purity, and commit only to dating another believer in a God-honoring relationship.
- *Commit to living above reproach: this includes completely avoiding situations that may lead to temptation, or may appear compromising.
- *Drinking of alcohol or doing drugs at an Op Tribe event will result in immediate termination.

Compensation:

*New interns who have completed their freshman year of college will receive \$3000 for the 10-week internship. In addition to this, we will help you fund-raise to earn up to \$2000 more if you choose. Payment will be pro-rated if internship is shorter or longer or if days are missed (\$60/day).

*Returning interns will receive a \$750 increase for their second year, and \$1000 increase for their third year, also with the option of fund-raising an additional \$2000.

*High school interns will receive \$2000 with the option of fund-raising up to \$2000 additionally, with a \$500 increase for each year after their first.

Schedule:

*If possible, we would like for interns to participate in the High School Counselor Retreat on April 22-24. This is strongly encouraged so you can get to know high school students and understand your role.

*Interns will begin work on in late May and finish by early August. This schedule is somewhat adjustable at the beginning and end, but compensation is based on a 10-week internship and interns MUST attend each day of Fun Academy and both camps, unless an agreement is made ahead of time.

*Fun Academy Dates: June 5-8, 12-15, 19-22, July 10-13, 17-20, 24-28. On these weeks you will report to Fun Academy locations.

*Camp Dates: Opportunity Camp (elementary) and Transition Camp (jr. high) are both the week of June 25-June 30. The week after camp will be a vacation week for all staff (July 1-8).

*Other weeks you will report to the office. Office weeks are the flexible weeks.

*Fun Academy and Op Camp weeks are non-negotiable, as well as the Intern Retreat. All interns are expected to work all these days. If you have a conflict that will not allow you to complete your duties on a given day, we must know about it before your start date in May.

Our office, Opportunity House is located at 3310 W. Wadley Ave, Midland, TX 79707.

Director's Note

If you've read this far, wow! Congrats! That's a lot of reading. To be honest, if you love Jesus and want to grow as a leader and bless kids from tough beginnings, we want you on our team. ***I can't wait to see how we can encourage God's calling and gifting in you. You matter to the Kingdom! -Ben***