**Functional Title:** “Vocati College Mentor”
**Classification:** Assigned by Academic Year: 2023. Opened to all majors and those with summer internship. Salary: $750 for summer internship; $500 Online Missional Practice component
**Division:** Grant -Lilly EndowmentCollege of Biblical Studies – Department of Nursing
**Department:** Bible - Nursing
**Reports To:** Mentor Supervisors, Program Coordinator, Program Director
**Major Duties:**

* Complete required paperwork for hire as a student worker, criminal background check
* Attend and fully participate in the Vocati Residency (July 23rd – 28th) at White River Camp, arriving at noon and leaving at approximately 11:30 after housing and the camp area has been cleaned. Vocati does not provide transportation to/from camp. Salary for the week for mentors is $750 paid in August/September following the Intensive.
* If you are interning, you are encouraged to bring students from the groups with whom you are working.
* Attending all mentor training sessions (TBD) including mandatory attendance at spring planning meeting.
* Attend and fully participate in every scheduled Vocati in Action (Missional Practice) online session, Sunday afternoons from **2:00 pm – 3:00 pm August – December 2022\***:
	+ August 14th & 28th
	+ September 11th & 25th
	+ October 9th & 23rd
	+ November 13th
	+ December 4rd – Scholar Presentations (\*schedule may require slight adjustments)
* Salary for the Vocati in Action is related to participation in each scheduled online meeting, regular communication/follow-up with scholars in between meeting dates, and engagement as a Vocati Mentor. $500 for full participation with no absences. Salary divided into fall months based on required participation.

**Additional Opportunities** for mentors may occur throughout the academic year (representing Vocati at various gatherings, Chap Days and/or dedicated events, etc.). Depending on the type of task and time commitment the opportunity to add to the basic salary may be possible.

**Job Requirements:** It is expected that mentors possess

Knowledge, Skills and Abilities Required:

* Strong verbal and written communication skills.
* Ability to help scholars, faculty, and staff in a professional and mature manner.
* Demonstrate excellent organizational skills.
* Strong ability to multitask and problem solve.
* Ability to adapt to changes in the work environment.
* Ability to maintain a high level of confidentiality is essential.

**Preferred Experiences and Qualities:**

* Experience with projects requiring organization
* Experience with group worship/song

**Education and Experience:**  Batchelor’s degree in progress to all majors

**Physical Demands**: Sitting, bending, some lifting, ambulatory across entire campus, ability to handle stress of multiple tasks and deadlines.

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